BCLA Annual General Meeting
Thursday March 22nd 2018 at 7:00-8:00 PM

Minutes of Meeting

1. Call to Order: 7:03pm

2. Chair's Opening Remarks: Grace Dedinsky-Rutherford
   The Chair reviewed "Robert's Rules of Order" for the conduct of the meeting.

3. Appointment of Recording Secretary: Janine Leitch

4. Roll call for proof of quorum, need 16: for 10% of membership. ,
   11 people signed onto the call and 17 members submitted a Proxy = 28 in total for quorum.

5. Introduction of the Board of Directors:

   Christine Chandler- President
   Bev Mathieson – Treasurer, resigned March 22, 2018
   Janine Leitch - Secretary
   Sharla Walkey/ Lila Reynolds/ Amber Pitman– Members at large
   Elliott Weiss – Member at large, resigned March 20, 2018

6. Adoption of minutes from AGM March 29th 2017: Moved, with one abstention and seconded. Motion carried.

7. Delivery of President's Report: (See annual report in AGM package.) Christine Chandler highlighted some items from the report: Membership numbers are up to 158, from 140 in January 2017; and 2 areas outside of the Lower Mainland, Prince George and Victoria are now poised to host an information day with a team comprising of a director and an experienced local MLD therapist. On behalf of BCLA members, Christine thanked the two directors who recently resigned, from the board: A big thank-you to Dr. Elliott Weiss, for his 12 years of service on the Board and as chair of the medical advisory committee. Thank-you to Bev for her commitment in the challenging role as treasurer this past year. She has left the records in good shape for whoever takes over the job.

8. Delivery of Unaudited Financial Statements (See attached) by Treasurer Bev Mathieson. Moved and seconded to accept the 2017 financial statements. Noted by Janine, two corrections on the 2016 Statement of Revenue and Expenses: Donations = $524. Professional memberships = $3300. Revised copy of statements will be posted to the website. Motion carried with all in favor.

9. Election of Directors:

   a) **Current Board continuing to stand:**
   President - Christine Chandler,
   Vice-President - Lila Reynolds, appointed
   Treasurer - Vacant
   Secretary - Janine Leitch
   Directors – Amber Pitman, Sharla Walkey

b) **Call for volunteers to the board:** Members at large (5 spaces) & Treasurer
Nominations from the floor:
Directors: Gail Reichert, Toni Green, Ethel Jenkins, Willa Condy Seymour
All nominated candidates were accepted to the board by acclamation and were thanked for volunteering. **Treasurer remains vacant.**

Call for Committee volunteers:

- Medical Advisory: Chair Dr Wendie delBrok an Oncologist from BC Cancer Agency was recruited by Grace Dedinsky and has accepted to be on the medical advisory committee along with Janet Sprague MLD physiotherapist.
- Finance & Fundraising: Treasurer - VACANT
- Marketing & Communication (inc. social media) - Gail Reichert and Sharla Walkey
- Program (would include LAD planning & other workshops): Christine Chandler, Grace Dedinsky-Rutherford, Janine Leitch, and Lila Reynolds.

10. New Business:

- We were unable to carry out a vote on Special Resolution #1 Bylaws regarding financials, Item 10b) as we did not have 2/3ds (103) member present in person or by proxy. Refer to attached "Special Resolutions" paper.

11. Discussion items (no vote or decision was taken):

- Communication with members: Social Media options – Discussion about which would be the best one for BCLA, Facebook, Instagram and/or a BCLA website cell phone app obtained through Wild Apricot? Concluded that we need to have no more than 3 social media platforms, including the website and will have the Marketing & Communication Committee research the options and make a recommendation to directors.

- Use of the website what else do we need? Amber suggested an "Ask a Question" tab on the website. We concluded that we will have the Marketing & Communication Committee look further into the most effective use of the website.

- Member support groups or meetings, are these useful for members?
Yes, they are beneficial to BCLA members. Currently, there are three support groups organized in BC: Victoria, headed by Gail Reichert; Vancouver, by Amber Pitman; and the Kootenays, by Willa Condy Seymour and Ethel Jenkins who have had an informal group for 5 years which meets 2-3 times a year. A leadership group will be formed so that the coordinators of the support groups can communicate and share ideas with each other through email. Gail will approach Lynn Holloway to find out what she is doing with a support group in Parksville.

12. Date of 2019 AGM - Thursday, March 28, 2019

13. Meeting Adjourned: 8:11pm